



The
3-18
Education
Trust

Applicant Information Pack

Teacher of Design Technology / Food
(0.8FTE Maternity Cover)



Respect – Resilience – Success



Headteacher Letter to Applicants

Thank you for the interest you have shown in our school. I am proud to be the Headteacher of The Thomas Adams School, a successful co-educational community school, sixth form and boarding house in the centre of Wem. Established in 1976 and with a strong history dating back to 1650, we provide quality teaching and learning for our 1200 students, aged 11 – 18 years old. Thomas Adams is now a member of the 3-18 Education Trust, a collaboration of successful schools in Shropshire, all with the same goal of excellence in education.

We have two main sites on our 30 acre campus in Wem, a small rural market town. Although many of our students live in Wem, our extensive transport links allow students from across North Shropshire to access our excellent provision. Our Lowe Hill buildings cater for years 7 – 11, providing excellent facilities for all curricular areas. At our Noble Street site, we have our Sixth Form, housed in the attractive grammar school building. We also have our thriving boarding provision, Adams House, which accommodates students from throughout the UK and overseas.

Large enough to offer choice and opportunity, we pride ourselves on seeing all students as individuals, providing quality pastoral care throughout a student's academic journey with us.

The school is renowned for its Music, Drama and Sport. We have specialist centres for all of these subjects, with full performance facilities. We also have a multi-use sports centre and extensive playing fields, along with additional facilities including; tennis courts, basketball courts, hard surface play areas and many pitches for team games. We encourage all students to engage and get involved in our extra-curricular programme, be that a member of a sports team, working towards their Duke of Edinburgh award or taking part in the many educational or leisure trips on offer.

We are committed to continuous professional development for all our staff and foster open, professional and respectful relationships. Our staff well-being and happiness is paramount as we see them as our greatest asset.

For further information about The Thomas Adams School, please visit our website <https://thomasadams.net/>.

You can also find out the latest news via our social media pages:



<https://www.facebook.com/ThomasAdamsWem>



<https://www.instagram.com/thomasadamswem/>



Mark Cooper, Headteacher

About our Trust



The 3-18 Education Trust is currently made up of five schools and derives its name from the age range of the pupils and students who attend those schools. We have an inclusive ethos, defined by age and we recognise that education is a continuous process, secured through consistent values and a strong transition (through the key stages).

Our Vision:

To ensure every individual is in a great school.

Our Mission:

To celebrate the diverse nature, culture and identity of our individual schools, whilst enjoying the benefit of the team, so that each school is reciprocal in their support for one another and achieves together.

Our Values:

- Accomplished: to provide high quality education and training for all
- Resilient: to be solution focused and able to intelligently manage challenges
- Compassionate: to show care and understanding towards others

Not only do we pursue the important dimension of achieving the best results for each student regardless of their starting point, but we also believe strongly that education is about developing well-rounded individuals who are ready, willing and able to make their contribution to society.

Please take a look at our Trust website <https://www.3-18education.co.uk/> for more details. For further information about our schools, please click on the links to their websites below:



Bowbrook
Primary School

<https://bowbrookprimary.co.uk/>



<https://www.3-18education.co.uk/schools/coleham-school/>



<https://www.3-18education.co.uk/schools/the-priory-school/>



<https://www.3-18education.co.uk/schools/st-martins-school/>



<https://www.3-18education.co.uk/schools/thomas-adams-school/>



<https://www.3-18education.co.uk/schools/william-brookes-school/>

Faculty Information

We offer –

- A supportive team with lots of creative experience, where you will feel valued
- An opportunity to work in a Trust
- A prospect to enhance our current schemes of learning in design and technology

We are a large and busy department with a suite of highly equipped classrooms. Including, two food classrooms, one textiles workshop, two ICT rooms and two practical workshops.

We are well supported by two part time technicians who work in all areas of the department. We offer a range of courses across key stages three to five. We currently deliver key stage three using a carousel system, and students work with a wide range of materials. Year seven have one hour per week and years eight and nine have two one hour lessons per week. The department is well supported by teaching assistants from our SEN department for those students who require additional support. Our group sizes are typically 22 or less.

We are a popular option subject at Key Stage Four and achieve above national average results in all areas. We currently deliver:

- GCSE Design & Technology
- GCSE Art and Design (Textiles)
- GCSE Food Preparation & Nutrition
- Level 2 Hospitality

GCSE D&T and Level 2 Hospitality are delivered as part of alternative programme of study for selected students.

Presently we offer Level 3 Food Science and A level Art & Design Textiles in our 6th Form. We have a high number of students who then choose to go on to study these subjects at an undergraduate level.

We are reviewing all our schemes of work to reflect the current changes to our subject curriculum, and we are keen for any team member to bring new ideas and suggestions. Presently students explore and complete projects working with wood, metal, acrylic, fabric and food ingredients.

Hannah Lloyd

Subject Leader

Job Description



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Title of Post	Teacher of Design Technology / Food
Post Status	0.8 FTE Maternity Cover
Salary/TLR/ Allowance	MPS/UPS
Reporting to	Subject Leader in Design Technology

Main Purpose

The following subject job description is in addition to any statutory requirements and responsibilities of a Main Scale Teacher:

The post holder is expected to:

- Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for all students and teaching groups for which you hold responsibility
- Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- Contribute to raising standards of student attainment
- Share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
- Help plan, develop and implement new schemes of work as directed by the Subject Leader
- Teach high quality lessons using a variety of teaching methods suitable for the student's needs
- Regularly mark students work, providing detailed and purposeful feedback
- Set and mark homework as directed by department policies
- Use ICT as appropriate to enhance the learning experience for all students
- Maintain behaviour for learning in accordance with the schools policy

Resources

- Contribute to curriculum development, through department meetings and by helping to prepare materials for use by all members of the department
- Ensure all materials and equipment are correctly used and maintained by all students
- Keep classrooms tidy and organised
- Display students work in the department in order to raise student aspirations

Records

- Keep up to date records of all lessons and work taught to each class, as required by the Subject Leader
- Keep an up to date mark book, in line with whole school policies
- Complete assessments and reports as required
- Attend parent meetings as directed by the school calendar in order to discuss students' progress with their parents

General

- Attend department meetings and other staff meetings as directed by the School calendar
- Monitor and support the overall progress and development of students as a teacher/form tutor
- Ensure health and safety for staff and students is fully adhered to at all times

Form Tutor

The successful candidate will be expected to take responsibility for a form group, which includes:

- Accurate attendance marks
- Checking students are in correct uniform and organised and ready for the day
- Implementing form activities
- Overseeing students on report as directed by Head of Year
- Monitoring the welfare and progress of students in the form and reporting any concerns to Head of Year

Professional Development

- Help keep knowledge and understanding relevant and up-to-date by reflecting on your own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school

Other Responsibilities

- Comply with and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and comply with all school policies and procedures
- Be aware of and support difference and ensure equal opportunities for all
- Contribute to the overall ethos and aims of the School and Trust
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings, training and learning activities as required

The postholder may be required to carry out any other duties that are commensurate with the post. Whilst every effort is made to explain the main duties and responsibilities of the post each individual task undertaken may not be identified.

This job description is subject to review, in negotiation with the post holder at any time. However, an annual review of this job description and allocation of responsibilities will take place as part of agreed performance management arrangements.

Person Specification

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • An honours degree or equivalent, or an appropriate related degree • A-Levels with a good grade • Qualified Teacher Status 	<ul style="list-style-type: none"> • A good honours degree in Design Technology / Food or a relevant subject • Higher level or postgraduate qualification • DATA Core Health & Safety Training. • Health & Safety certificates in workshop machinery.
Work or relevant experience	<ul style="list-style-type: none"> • Recent teaching experience or teacher training in Design Technology • A strong knowledge of CAD CAM • Be or have to the potential to be an outstanding classroom practitioner • Monitoring standards – acknowledge excellence and challenge poor performance • Setting and achieving ambitious goals and challenging targets • An up to date knowledge of ICT and its use within the classroom. • Proven track record of ensuring high attainment and progress scores with students • An outstanding form or house tutor • Successful engagement in trainee teacher target setting or performance management process 	<ul style="list-style-type: none"> • Experience working with 2Design and Sketch Up • Experience using laser cutters, plotter cutters and 3D printing • Knowledge of SISRA / Arbor • Experience of and sensitive to the needs of teaching students with SEN and G&T • Participation in whole school initiatives • Experience of successfully running extra-curricular activities • Specialist teaching ability in KS3 and 4, and ability to teach outside specialist field as well
Knowledge and understanding	<ul style="list-style-type: none"> • Secure subject knowledge and a good understanding of the key skills and concepts in Design Technology • Clear understanding of the curriculum and its assessment • Knowledge of the characteristics of good and outstanding teaching and learning 	<ul style="list-style-type: none"> • Knowledge of successful intervention strategies • Extensive curriculum knowledge • Experience of planning, implementing and evaluating successful strategies for school improvement with regard to the Design Technology curriculum

	<ul style="list-style-type: none"> • Understanding and commitment to safeguarding procedures • High expectations of students and the ability to ensure that all students needs are met • Understanding of a broad range of current relevant education issues/initiatives 	<ul style="list-style-type: none"> • Experience in a range of different contexts
Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> • Excellent classroom teacher • Excellent communication skills • Ability to teach KS3 & 4 to a high standard • Strong practical workshop skills • Highly organised • Hard worker • Sufficiently fluent in spoken English to ensure effective performance in the role • Excellent role model for staff and students • Ability to interpret and analyse class data to track and monitor student performance. • The ability to build positive relationships with colleagues, students and parents 	<ul style="list-style-type: none"> • Ability to teach Textiles and/or Graphics technology. • Ability to teach Art Design • Ability to teach KS5 • Flexibility to teach subjects outside the department Ability to generate ideas and drive initiatives
Personal Qualities	<ul style="list-style-type: none"> • Excellent time management and punctuality • A positive and warm outlook, with determination to go the extra mile for students • Energy and enthusiasm for the subject • Commitment to safeguarding • Motivated to work with children and young people • Willingness to learn new skills • Sets high standards for themselves and their students including safety • Is able to motivate and encourage students of all abilities • Is able to work collaboratively as part of a team • Is able to organise and meet deadlines • Is able to work under pressure • Has ambition 	<ul style="list-style-type: none"> • Interest in delivering extracurricular clubs both within the department and wider school community

	<ul style="list-style-type: none">• Has the capacity to evaluate their own performance and strive for excellence• Ability to research, disseminate and deliver innovative approaches to teaching and learning	
Special Conditions	<ul style="list-style-type: none">• Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check	

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What We Offer

In addition to exclusive access to a reward and discount scheme, comprehensive induction, commitment to your ongoing training and career progression, paid for enhanced DBS, we also offer:

- A competitive salary
- Access to the Trust's Employee Assistance Programme, which includes 24 hour access for you and your family members to legal, financial, health, parenting and life advice
- 1:1 Counselling Service
- Cycle to Work Scheme
- Childcare Voucher Scheme or Tax-Free Childcare Scheme
- Access to freshly made hot meals or deli-style food on site
- Teachers Pensions (23.68% employer contributions)
- Local Government Pension Scheme (17.9% employer contribution)
- Generous Sickness Payment Scheme
- Eye Testing Scheme
- Flexible Working Policy
- Special Leave Policy
- Member of the Valued Worker Scheme (accredited by our recognised unions)
- A Disability Confident Committed Employer
- Continuous Professional Development (CPD)
- Collaborative working culture and professional development opportunities across our Trust schools

Application & Appointment Process

An application form is available to download from the school website:

<https://www.thomasadams.net/vacancies/>

Please send completed applications to bjh@thomasadams.net

Interviews will be offered to those applicants who best demonstrate how their skills, abilities and experience match the person specification, taking into consideration the job description.

Closing date for applications: 12.00 noon, Monday 27 March 2023

Interviews will take place on Wednesday 29 March 2023

Please note:

- It is essential that all elements of the application form on the Teaching Vacancies portal are completed in full.
- We do not accept CV's in support of an application.
- Appointments will be subject to clearance in respect of medical fitness, satisfactory references, right to work in the UK and criminal disclosure.
- This post is exempt from the Rehabilitation of Offenders act 1974 and as such the applicant who is appointed to this post will be subject to an Enhanced Disclosure before the appointment is confirmed. This check will include details of cautions, reprimands or warnings, as well as convictions and non-conviction information. Once appointed, the successful applicant may also be required to apply for an Enhanced Disclosure at intervals during the course of their employment whilst in this post.

If invited for interview, **you are required to bring evidence of your qualifications and appropriate documents to initiate the DBS application process** should you be the successful candidate.

The 3-18 Education Trust is committed to safeguarding and promoting the welfare of children and young people, as such this post requires acknowledgement and understanding of safeguarding and child protection policies. Policies can be found on the school website <https://www.thomasadams.net/key-information/> .