



Provider Access Statement

Member of Staff Responsible	CEO
Relevant guidance/advice/legal reference	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1002972/Careers_statutory_guidance.pdf
Approved by	Board of Trustees
Date of Policy	August 2023
Review Cycle	Annual
Date of Next Review	August 2024
Website	Yes

Thomas Adams Provider Access statement

This is an abridged version of the Access policy that can be found in the Thomas Adams Careers Guidance and Provider Access Policy.

Procedure

Thomas Adams offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in Section 2.3, Any potential provider needs to contact **the members of staff listed below who are responsible for managing access opportunitiues** in order to identify the most suitable opportunity to be given access to students.

A provider wishing to request access should contact **James Hargreaves (Assistant Headteacher Personal Development) / Liam Allen (Assistant Headteacher responsible for Sixth Form) Kim Weston (Career Advisor)**

Telephone 01939 237000

Email; james.hargreaves@tas.318education.co.uk / liam.allen@tas.318education.co.uk / kweston@thomasadams.net

Student entitlement

At Thomas Adams, all students in Years 7 - 13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events.
- understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils. For pupils in year 12 to 13, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (Including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Granting and refusing access (Baker Clause)

The school has a Careers Programme (See Careers Programme), built upon the CDI and Gatsby Benchmarks. If an organisation is interested in accessing our students, they should contact the school enquiries email (contactus@tas.318education.co.uk) or the emails contact above. Please note, we may refuse providers access on the grounds that another provider, with good links to the school and most appropriate, based on pupil destinations has already been invited in to talk about a specific type of qualification or option. It would be felt that to invite a similar provider in, is a duplication of information about the different courses and qualification options available. Students are directed to look at specific providers in other ways, such as our annual careers fair, college open evenings, taster events, prospectuses freely available for pupils to access in school and through discussion with the independent Careers Adviser. As such if we refuse, we are more than happy to have the organisation's information to distribute to students.

Safeguarding

The school policy on safeguarding (available on the school website) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school can offer the following facilities; the main hall, Stanier hall, classrooms (with computer access when available), careers hub or seminar room available for discussions between the provider and students, as appropriate to the activity and agreed with the school. The school will also make available sound and visual equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leaders or a member of their team. Providers are welcome to leave a copy of their presentation / prospectus or other relevant course literature. These will be displayed in the Careers Hub / 6th Form Library and electronic versions will be placed on the school website.

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Organisations may offer to support students in PSHE lessons about aspiration and teamwork. Assemblies focused on challenging stereotypes	National Careers Week Presentations (Business) Assemblies focused on challenging stereotypes in the workplace Assemblies on the importance of Maths and English	Activities Week focused on Employability Skills Assemblies focused on challenging stereotypes Activity Week Enterprise Day

		Careers Fair (Academic, Technical, Business)	
Year 8	Assemblies focused on different pathways into work or challenging stereotypes	<p>National Careers Week Presentations (Business)</p> <p>Assemblies focused on challenging stereotypes in the workplace</p> <p>Assemblies on the importance of Maths and English</p> <p>Careers Fair (Academic, Technical, Business)</p>	<p>PSHE Curriculum Days (Xello Training)</p> <p>Activities Week Enterprise Challenge</p>
Year 9	<p>Assemblies focused on Career Pathways (pathways from qualifications in Subjects)</p> <p>PSHE Curriculum Days (Xello Training)</p> <p>Assemblies focused on Career Pathways (pathways from qualifications in Subjects)</p>	<p>National Careers Week Presentations (Business / Apprenticeship Pathway)</p> <p>KS4 Options Evenings (focus on pathways to careers)</p> <p>Assemblies focused on Career Pathways (pathways from qualifications in Subjects)</p> <p>Assemblies on the importance of Maths and English</p> <p>PSHE Curriculum Days (Xello Training)</p> <p>Careers Fair (Academic, Technical, Business)</p>	<p>Assemblies / Workshops focused on study skills</p> <p>Enterprise Day (PSHE)</p> <p>Activities Week focused on Employability Skills</p>
Year 10	<p>Works Experience Presentation (Students & Parents Evening) – Business Opportunities</p> <p>Assemblies focused on Employability Skills / Works Experience Placements</p> <p>Assemblies / Workshops focused on revision skills</p> <p>Access to Careers adviser with appointments taking place during the 2 years.</p>	<p>National Careers Week Presentation (Apprenticeship Information / University Pathway)</p> <p>Assemblies focused next destinations</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>Assemblies on the importance of Maths and English</p> <p>PSHE Curriculum Days (employability skills / LMI / Careers)</p> <p>Careers Fair (Academic, Technical, Business)</p>	<p>Assemblies focused on Employability Skills</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>National Enterprise Competition (support in delivery)</p> <p>Preparing for Work Experience Assembly</p> <p>Work Experience Week</p>

Year Group	Autumn Term	Spring Term	Summer Term
Year 11	<p>Assembly Presentations focused on Post 18 opportunities</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>PSHE Curriculum Days (application & interview technique)</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Elevate Education Revision workshop</p> <p>PSHE Curriculum Days (Xello – post 16 options)</p>	<p>National Careers Week Presentation (National Citizen Service / University Pathways and apprenticeship offers)</p> <p>Targeted Workshops with Vocational / Technical providers</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Careers Fair (Academic, Technical, Business)</p> <p>PSHE Lesson on Customer Service</p>	
Year 12	<p>Form Time Registration/ PSHE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Ongoing career and apprenticeships opportunities notification on Teams</p>	<p>Form Time Registration/ PSHE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>University related assemblies</p>	<p>Form Time Registration/ PSHE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Futures Day</p>
Year 13	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Assemblies / Workshops focused on revision skills – revisited</p> <p>Ongoing career and apprenticeships opportunities notification on Teams</p> <p>Apprenticeship Briefing</p> <p>CV checking service</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>Careers Conference- 9 providers focused on apprenticeships and accessing the Job Market.</p> <p>CV Drop in Sessions and Employment meetings</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities</p> <p>Apprenticeship Briefings</p>	<p>Form Time Registration/ PSE Foci- Ongoing</p> <p>CV Drop in Sessions and Employment meetings</p> <p>Ongoing targeted mail group for career and apprenticeships opportunities</p> <p>Apprenticeship Briefings</p>

	Mock Interview and Assessment Day		
All year groups	All year groups will have access to the breakfast club meetings where one employer based on the interests of the students will be asked to present.	All year groups will have access to the breakfast club meetings where one employer based on the interests of the students will be asked to present.	All year groups will have access to the breakfast club meetings where one employer based on the interests of the students will be asked to present.