

Thomas Adams

**Education and Training Provider Access
Policy Statement**

Approved:

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Introduction

High quality careers education and guidance in schools and colleges is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps young people to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

The 3-18 Education Trust (Trust) is committed to ensuring there is an opportunity for a full range of education and training providers (providers) to access pupils. The Trust is fully aware of the responsibility to set its pupils on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. This means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

The Trust endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

This Policy Statement aims to set out the Thomas Adams School's arrangements for managing the access of providers to pupils for the purpose of giving them information about their offer. It covers:

- Procedures in relation to requests for access.
- Reasons for granting and refusing requests for access.
- Details of premises and facilities to be available to the provider who is given access.

Pupil Entitlement

Statutory Requirement

The Thomas Adams School fully supports the statutory requirement for pupils to have direct access to other providers of further education, technical training and apprenticeships. All pupils in years 8 to 13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of providers about the opportunities they offer, including technical education and apprenticeships (for example through options events, assemblies and group discussions and taster events).
- Understand how to make applications for the full range of academic and technical courses.

To comply with the statutory requirement the Thomas Adams School offers:

- A minimum 2 provider encounters for pupils during the 'first key phase' (year 8 or 9) which all pupils must attend. Encounters can take place any time during year 8, and between 1 September and 28 February during year 9.

- 2 encounters for pupils during the 'second key phase' (year 10 or 11) which all pupils must attend. Encounters can take place any time during year 10, and between 1 September and 28 February during year 11.
- 2 encounters for pupils during the 'third key phase' (year 12 or 13) which pupils can choose to attend. Encounters can take place any time during year 12, and between 1 September and 28 February during year 13.

One encounter is defined as one meeting/session between pupils and one provider.

These are the minimum requirements, and the Thomas Adams School offers a comprehensive Careers, Education, Information, Advice and Guidance (CEIAG) programme. An overview of the programme can be found in this Policy Statement.

All provider encounters will happen for a reasonable period of time during the standard school day. The Thomas Adams School provides complementary experiences but encounters outside of school hours will not count towards the minimum requirements.

The Thomas Adams School asks each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer.
- Information about the careers those qualifications and apprenticeships can lead to.
- A description of what learning or training with the provider is like
- Answers to any questions from pupils about the provider, approved technical education qualifications or apprenticeships.

Meaningful Provider Encounters

The Thomas Adams School is committed to providing meaningful encounters to all pupils. A 'meaningful' encounter is one in which the student has an opportunity to learn about what work is like or what it takes to be successful in the workplace.

The Thomas Adams School is committed to providing meaningful encounters to all pupils using the Careers and Enterprise Company [Making it meaningful checklist](#).

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact the member of staff listed below who is responsible for managing access opportunities to identify the most suitable opportunity.

James Hargreaves, Assistant Headteacher

Telephone: 01939 237000

Email: james.hargreaves@tas.318education.co.uk

Opportunities for Access

The School offers the six statutory provider encounters (marked in bold text) and a number of additional events, integrated into the School's CEIAG programme. The programme offers providers the opportunity to come into school to speak to pupils and/or their parents/carers:

Phase	Organisation	Time
Key Stage 3	Aico	Year 7 Spring Half Term 2
	Royal Navy	Year 9 Autumn Half Term 2
	Muller	Year 9 Spring Half Term 1
	Cappgemini	Year 9 Spring Half Term 2
Other Opportunities: Thomas Adams Careers Fair		
Key Stage 4	North Shropshire College	Year 10 Spring Half Term 2
	Jaguar LandRover	Year 11 Autumn Half term 2
	County Training	Year 11 Spring Half Term 2
Other Opportunities: Thomas Adams Careers Fair which is attended by local training providers and employers. Apprenticeship group, including speakers from Jaguar LandRover and HR Dept. Year 11 students are also given the opportunity to attend Shropshire's All About Apprenticeship event in February.		
Key Stage 5	Royal Navy	Year 12 Autumn Half Term 2
	Jaguar LandRover	Year 12 and 13 Autumn Half term 2
	Cappgemini	Year 12 Summer Term Half Term 2
Apprenticeship group – Students who express an interest receive support from Apprenticeship adviser Edwina McQueen who supports students find a placement, apply and does interview techniques. There also speakers arranged for these students.		
Other Opportunities: Thomas Adams Careers Fair.		

Granting and Refusing Provider Access

The Thomas Adams School will attempt to grant as many providers access to pupils as reasonably possible within the CEIAG Programme. This includes timetables careers lessons, assemblies and careers events. However, the School may refuse providers access on the grounds that another provider, with good links to the School, and most appropriate, based on pupil destinations, has already been invited in to talk about a specific type of qualification or option. It may be felt that to invite a similar provider, is a duplication of information of the courses and qualification options already available.

Pupils are encouraged to look at providers in many ways, for example careers fairs, college open evenings, taster events, and prospectuses.

Providers who are refused access are invited to leave copies of their prospectus or other relevant course literature with the School, so that they can be displayed in the Careers Section of the School Library.

Safeguarding

The Thomas Adams School's Safeguarding and Child Protection Policy outlines the School's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and Facilities

The Thomas Adams School makes suitable space available for discussions between the provider and pupils, as appropriate to the activity. The School also makes available ICT and other equipment it has, to support provider presentations. This is discussed and agreed in advance of

Destination	Count	Percentage 2023	Percentage 2022	Difference
Employment	2	1%	0.5%	+0.5%
Apprenticeship	10	4.95%	3%	+1.95%
Forces	2	1%	1%	0%
CCSW	13	6.43%	4%	+2.3%
NEET	2	1%	0.5%	+0.5%
SCG	82	40.5%	40%	+0.5%
TA	45	22.2%	39%	-16.8%
NSC	10	4.9%	NA	+4.9%
Reaseheath	15	7.42%	4%	+3.42%
Shrewsbury Town FC College	2	1%	NA	+1%
Further Education	19	9.4%	3%	+6.4%
SJT	1	0.5%	NA	+0.5%
Moved out of area	1 (Ukraine)	0.5%	3%	-2.5%

the visit with the

Careers Leader or a member of their team. Providers are able to leave prospectuses with School staff to be handed out to pupils and/or parents/carers.

Previous Providers

In previous years the Thomas Adams School has invited the following providers from the local area to

speak to pupils:

- Shrewsbury Colleges Group
- Reaseheath College
- North Shropshire College
- County Training
- Jaguar LandRover
- Armed Forces
- Muller
- Many more during our Careers Fair

Pupil Destinations

Last year, the Thomas Adams School's year 11 pupils moved to range of providers in the local area after school:

Destination	Count	Percentage 2023	Percentage 2022	Difference
Employment	2	1%	0.5%	+0.5%
Apprenticeship	10	4.95%	3%	+1.95%
Forces	2	1%	1%	0%
CCSW	13	6.43%	4%	+2.3%
NEET	2	1%	0.5%	+0.5%
SCG	82	40.5%	40%	+0.5%
TA	45	22.2%	39%	-16.8%
NSC	10	4.9%	NA	+4.9%
Reseeheath	15	7.42%	4%	+3.42%
Shrewsbury Town FC College	2	1%	NA	+1%
Further Education	19	9.4%	3%	+6.4%
SJT	1	0.5%	NA	+0.5%
Moved out of area	1	0.5%	3%	-2.5%

Last year, the **Name** School's year 13 pupils moved to range of providers in the local area after school:

Destination	Count	Percentage 2023	Percentage 2022	Comparison to last year
Apprenticeship	4	4.5%	6%	-1.5%
Employment	6	6.7%	5%	+1.2%
Gap Year	20	22.47%	6%	+16.47%
University	51	57.3%	51%	+6.3%
Retaking Y13	0	0%	1%	-1%
Military	2	2.2%	1%	+1.2%
Further Education	2	2.2%	6%	-3.8%
Seeking Apprenticeships	2	2.2%	3%	-0.8%
Unknown	4	4.5%	21%	-15.5%

Complaints

Any complaints related to provider access can be raised following the Trust's Complaints Procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Policy Statement Monitoring and Review

Monitoring

The Deputy Chief Executive Officer, in consultation with the Headteacher and Career Leader, will monitor the outcomes and impact of this policy statement on an annual basis.

Review

Member of Staff Responsible	Deputy Chief Executive Officer
Relevant Guidance/Advice/Legal Reference	Section 42B of the Education Act 1997 Section 72 of the Education and Skills Act 2008 Careers guidance and access for education and training providers. January 2023

Policy Adopted By	Trust Board
Date of Policy	Spring Term 2024
Review Period	Annually
Date of Next Review	Spring Term 2025